



March 30th, 2020

Dear Parents,

At Our Lady of the Lake Catholic School, our classrooms are warm and welcoming; they provide a creative and intellectual home to students and teachers. Our lessons are inspiring, well organized, offer diverse modes for student access, and now we must do this remotely from the safety of our own homes.

The past three weeks have challenged our students and teachers greatly. The constant change in news and updates have required us to reevaluate plans, occasionally multiple times per day.

“The transition to online learning is borne of necessity, not an intentional pedagogical shift. As such, we request that you approach this work with a positive, can-do attitude, assuming good intentions from all. These guidelines are our best, first try and we anticipate the need to adjust as we get underway and learn from our experiences.

- *You are learning. We are learning. This will not be perfect, but it will be good. That is okay.*
- *We will follow these expectations and guidelines as best we can. There will be many of unknowns and decisions we each need to make. When we need to make a decision, these are our guiding principles:*
 - *put students’ and our own health and emotional needs first,*
 - *continue with meaningful teaching and learning, and*
 - *do things to maintain our relationships with students and each other as we support our community.” (Culver Academies)*

Please see the information below regarding recent changes, ongoing expectations, and plans for the weeks ahead.

Action Plan/Parent Survey Results

In response to the parent survey, three main changes will be made moving forward. Please see the table below.

Action Item	Grades Effected	Evidence
School building will remain closed to all faculty and staff. All classes will move to all digital resources.	K-8	Archdiocesan, State and federal guidelines do not support teachers entering the building to prepare physical work.
Specialists will now post assignments in the Homeroom Google Classrooms for grades K-5. Spanish/Music lessons will be twice weekly. Art will continue once per week.	K-5	Survey responses, in an effort to streamline how/when students and parents getting info, especially for younger grades.
Integrate Zoom and teacher content videos. All families to e-sign the Video Conferencing Agreement.	K-8	Survey responses, in an effort to encourage teacher-student real time interaction.

Attendance and Learning Reminder

As a reminder, if your student is sick or otherwise unable to complete their work on any given day, we require that families email Mrs. Heinrich at kheinrich@oll.school. She will let the appropriate teachers know to not expect work from that particular student. OLL recommends that parents set up a physical learning space for their children that is free from distraction and well organized. This will look different for all families, however we do suggest that students work in common areas or open-door offices, and not alone in their bedrooms.

Video Conferencing Agreement

It is imperative that all families e-sign the following document as we move forward with Digital Learning. Please [click here](#) and complete this form by Tuesday, March 31st.

Professional Development Days

OLL will use three professional development days on Friday, April 24, Monday April 27, and Tuesday, April 28. These three days will be used to prepare for the return of students on April 29th or to plan for further digital learning for the month of May. Students will not be receiving work for the three days.

Our teachers are dedicated to the safety and health of your children. While digital learning presents particular challenges for students at this age level, we will continue doing everything in our power to provide opportunities for learning and growth. Your cooperation, flexibility, and patience through this process is greatly appreciated.

As we move forward into these uncharted waters, please join me in continuing to pray for all people whose lives have been altered by this global pandemic. We must, first and foremost, care for each other's health and well-being. We are so lucky to be members of this Catholic school community, in which we can continue to grow and learn in the safest manner possible. The faculty and staff continue to dedicate themselves to this transition to digital learning and I am so impressed with their work!

Thank you,

Corrine Buich

Principal

Our Lady of the Lake Catholic School